



# Cabana Reservation and Agreement Form

**General** The cabana, barbeque area, and the grassy space in the pool area of the Woodbridge Pool may be reserved for parties and other events for up to **three hours per event**. **THE POOL MAY NOT BE RESERVED**. To reserve the recreation area, complete this form and submit it with a \$100 cleaning and damage deposit. There is a limit of **30 attendees** per party. During the event, please **do not prop open the gate** at any time.

**Notification** Reservations are made on a first come first serve basis. If possible, a reservation should be made at least two weeks in advance of the event. The reservation must be noted on the calendar on the community bulletin board at the pool house. Also, it is advisable to post a notice on the entry gate while your event is in progress. Please note that all residents are still able to use the pool and its facilities during your event.

**Responsible Party** A member of the Woodbridge Community Homeowners Association must be present during the entire period of the event. It is the responsibility of the member who makes this reservation to monitor and control the behavior of all guests and other participants. Use of the recreation area is a privilege. Failure to abide by the established rules will result in the member's pool key being deactivated and the opportunity to reserve the recreation area being denied. Members who have had a pool key deactivated may petition the Master Board for a replacement key. There is a twenty-five (\$25) dollar charge to issue a new pool key or reactivate a deactivated key.

**Deposit** A \$100 cleaning and damage deposit is required. Make your check payable to Woodbridge Community HOA. Your check will be cashed and after a post-event cleaning checklist has been submitted to Advantage Idaho you, will be issued a reimbursement check. The area used must be adequately cleaned and there must be no damage from your use of the recreation area. Your reservation will not be confirmed until your check has been received by Advantage Idaho.

**Cleaning** The recreation area must be cleaned and left in good condition when your event is over. This includes pick up of all debris and trash from the event, replacement of tables and chairs in their proper places, removal of any decorations and hauling away all trash and debris from the area. **Do not place trash and debris from the event in the trash cans on site.** A flat fee of \$50 will be taken from your deposit money if any additional cleaning or trash removal is necessary.

**Recreation Area Rules** By signing below, the member who is making this reservation agrees to follow the Recreation Area Rules for Woodbridge Community Master Association, Inc.

**Whom to Contact** When you have completed this form, send it along with your cleaning and damage deposit to Advantage Idaho, PO Box 140273, Garden City ID 83714. Questions? Contact Advantage Idaho at 323-1080.

Reservation Date \_\_\_\_\_ Time \_\_\_\_\_ (3 hour max.) # of Guests \_\_\_\_\_ (max 30)

\_\_\_\_\_  
Homeowner Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date